

CITY OF RIVERSIDE COUNCIL MEETING AGENDA
RIVERSIDE COUNCIL CHAMBERS
60 N GREENE ST

Monday, September 16, 2024 @ 6:00 PM

The meeting will be recorded and can be viewed live by visiting the city website at www.riversideiowa.gov

NOTICE TO THE PUBLIC: This is a meeting of the City Council to conduct the regular business of the city. Every item on the agenda is an item of discussion and action if needed.

1. Call meeting to order
2. Roll Call
3. Approval of Agenda
4. Consent Agenda
 - a. Minutes (2)
 - b. Expenditures (4)
 - c. Fire Department Report (6)
5. **Public forum: 3 minutes per person. See guidelines for public comments at the Clerk's table.**
6. Washington County Sheriff's Department, Lieutenant Chad Ellis
7. PeopleService Report (7)
8. City Engineer's Report (Axiom Consultants) (11)
 - a. Hall Park Master Plan
 - b. Capt. Kirk ADA Ramp
 - c. Third Street
 - d. Cherry Lane Extension
 - e. Community Center
 - f. ADA Transition Plan
 - g. Security
9. City Administrator's Report
 - a. Consider resolution to approve the application for a WCRF grant for Hall Park Improvements (2024-68) (12)
 - b. Consider resolution to approve the FY25 Urban Renewal Report (33)
 - c. Approve FY24 Audit RFP (35)
 - d. CDBG DTR Release for Bids (43)
 - e. Leaf Pick Up
 - f. Mount Vernon Community Center Tour – 9/30/24
 - g. August Finances (48)
10. Closing Comments
11. Motion to Adjourn

RIVERSIDE CITY COUNCIL MEETING: Tuesday, September 3rd, 2024

The Riverside City Council meeting opened at 6:00 p.m. at City Hall with Mayor Allen Schneider requesting roll call. Council members present: Tom Sexton, Ryan Rogerson, Lois Schneider, Kevin Mills, and Kevin Kiene.

Motion by Sexton, second by Rogerson to approve agenda. Passed 5-0.

Motion by Rogers, second by Kiene to approve consent agenda of minutes, expenditures, Alcohol permits for Riverside Casino and Peppercorn Food Co., and street closing for Shop the Park. Motion carried 5-0.

Ryan Schlabaugh, with English River Watershed, presented overview of program and projects.

Admin Cole Smith gave City Engineer's report consisting of Boat ramp, Hall Park Master Plan, City Hall ADA ramp, 3rd Street, Cherry Lane extension, and Community Center.

Rogerson moved, second by Kiene to pass Resolution 2024-64, accepting Hall Park Boat Ramp Project from Bowker Mechanical. Passed 4-1, Sexton opposed.

Rogerson moved, second by Schneider to pass Resolution 2024-65, approving final pay request #3 to Bowker Mechanical for Hall Park Boat Ramp in the amount of \$19,352.01. Passed 4-1, Sexton opposed.

Council directed Admin to get cost estimate from Axiom Consultants for Hall Park improvements of adding Pickle Ball Courts, revamping stage area, and new signage.

Kiene moved, second by Rogerson to pass Resolution 2024-66, accepting City Hall Capt. Kirk ADA ramp from All American Concrete, Inc. Passed 4-1, Sexton opposed.

Rogerson moved, second by Schneider to pass Resolution 2024-67, approving final pay request #3 to All American Concrete, Inc. for the City Hall Capt. Kirk ADA ramp project in the amount of \$1,677.33. Passed 4-1, Sexton opposed.

Council considered installing additional stairs on 3rd Street. Rogerson moved, second by Sexton to get material options and cost estimates from Axiom Consultants.

Cherry Lane Street extension will be discussed at a future work session.

Admin Smith explained the plan to form a Community Center Steering Committee.

Admin requested attendance at the fall Iowa League of Cities Conference. Sexton moved, second by Rogerson to have Admin attend at an estimated cost of \$1095.00. passed 5-0.

Fall City Clean Up is scheduled for Saturday, October 19th.

Council discussed Fall Leaf Pick-Up. Admin will check into cost of purchasing a leaf vac.

Motion by Rogerson, second by Kiene to adjourn at 7:13 p.m. Passed 5-0.

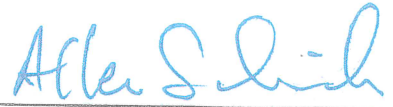
Full content of Council Meetings can be viewed on the City website; riversideiowa.gov

City Council Meeting – Monday, September 16th, 2024 at 6:00 p.m. in City Hall.

ATTEST:



Becky LaRoche; City Clerk



Allen Schneider; Mayor

	EXPENDITURES 9-16-2024	UNPAID BILLS:			
1	BIG IRON WELDING	SHID LOADER BLADE	110-5-210-6331	\$	751.87
2	CASEY'S	MOWER FUEL	001-5-430-6323	\$	234.33
3	COLBERT TRUCKING	2 LOADS SNOW SAND	110-5-210-6335	\$	264.38
4	CONSUMERS COOP	GENERATOR FUEL-FD	002-5-150-6312	\$	117.20
5	CONSUMERS COOP	LS GENERATOR FUEL	610-5-815-6330	\$	3,161.47
6	HENRY SCHEIN	FD-EMS	002-5-150-6370	\$	155.26
7	ICE IT, INC	GRANT	145-5-650-6417	\$	3,382.00
8	IOWA SOLUTIONS	AUGUST SERVICE	001-5-650-6497	\$	800.50
9	IOWA SOLUTIONS	AUGUST LABOR	001-5-650-6497	\$	510.00
10	J & S PLUMBING	FS-AC REPAIR	002-5-150-6310	\$	463.55
11	JERRY KENNEY	YAMAHA REPAIRS	110-5-210-6504	\$	212.00
12	JOHNSON COUNTY REFUSE	BILLED CARTS	001-5-950-6499	\$	7,288.50
13	KALONA AUTO	OIL	001-5-210-6373	\$	50.97
14	KINGS MATERIAL	CITY HALL WALL	001-5-650-6310	\$	54.58
15	MARTIN GARDNER	DT GRANT	145-5-650-6435	\$	24,083.39
16	MENARDS	CITY HALL WALL	001-5-650-6310	\$	13.96
17	MENARDS	PARKS	001-5-430-6325	\$	52.67
18	PLUMB SUPPY	FD- SUPPLY	002-5-150-6352	\$	2,973.07
19	PYRAMID SERVICES	TRAFIC LIGHT-GENERATOR	110-5-210-6417	\$	1,175.00
20	REC	SIGN	001-5-520-6510	\$	25.81
21	REC	LIFT STATION	610-5-815-6371	\$	26.51
22	REC	W/W PLANT	610-5-815-6371	\$	1,112.52
23	REC	WATER PLANT	600-5-810-6371	\$	1,008.00
24	REC	TRAFIC LIGHT	001-5-230-6371	\$	43.69
25	REC	SHOP	001-5-210-6371	\$	17.23
26	REC	CASINO L/S	610-5-815-6371	\$	89.39
27	RESA	ANNUAL MEAL	001-5-520-6240	\$	150.00
28	SCHNOEBELEN INC	UPS	600-5-810-6374	\$	135.36
29	SCHNOEBELEN INC	OIL/FILTER	001-5-210-6372	\$	200.60
30	SHARON TELEPHONE	CITY HALL	001-5-650-6373	\$	168.78
31	SHARON TELEPHONE	FIRE STATION	002-5-150-6332	\$	203.78
32	SHARON TELEPHONE	SHOP	001-5-210-6373	\$	40.83
33	SHARON TELEPHONE	WWTP	610-5-815-6373	\$	40.83
34	SHARON TELEPHONE	WTP	600-5-810-6373	\$	40.83
35	STUTSMAN, INC	SHOP	001-5-2110-6372	\$	4.20
36	THE NEWS	PUBLICATION	001-5-650-6402	\$	348.18
37	VISA	OFFICE- M SOFT	001-5-650-6506	\$	30.00
38	VISA	ADMIN-BOOKS	001-5-650-6300	\$	135.74
39	VISA	YOUTUBE TV	002-5-150-6357	\$	62.05
40		TOTAL BILLS		\$	49,629.03
41					
42					
43	PAID BILLS:				
44	IPERS	CONTRIBUTIONS - 2024 AUG	\$	2,918.08	
45	1ST NAT'L BANK	HEALTH SAVINGS	\$	1,125.00	
46	IOWA DEPT OF REVENUE	IOWA W/HOLD - 2024 AUG	\$	651.00	
47	IOWA DEPT OF REVENUE	IOWA SALES TAX - 2024 AUG	\$	1,406.97	
48	IOWA DEPT OF REVENUE	IOWA WET TAX - 2024 AUG	\$	2,053.67	
49	IRS	941 TAX DEPOSIT - 2024 AUG	\$	4,602.49	
50	PAYROLL	PAYROLL - 2024 AUG	\$	15,071.74	
51	*****	TOTAL PAID BILLS		\$	27,828.95
52	*****	TOTAL EXPENDITURES		\$	77,457.98
53					
54					
55	EXPENDITURES by FUND				
56	GENERAL FUND		\$	10,170.57	
57	FIRE DEPARTMENT		\$	3,974.91	
58	ROAD USE FUND		\$	2,403.25	
59	CASINO FUND		\$	27,465.39	
60	CAPITAL PROJECTS		\$	-	
61	WATER FUND		\$	1,116.51	
62	SEWER FUND		\$	4,498.40	
63	STORM SEWER		\$	-	
64	TOTAL EXPENDITURES		\$	49,629.03	

65					
66					
67					
68	MTD TREASURERS REPORT	8/31/2024	REVENUES	EXPENSES	BALANCE
69	GENERAL FUND		\$ 22,043.50	\$ 54,698.04	\$ 214,578.87
70	FIRE DEPT FUND		\$ 899.84	\$ 8,110.75	\$ 158,087.11
71	ROAD USE TAX FUND		\$ 11,132.30	\$ 1,034.12	\$ 114,257.05
72	LOCAL OPTION SALES TAX		\$ 14,255.41	\$ -	\$ 77,418.83
73	TIF FUND		\$ 0.42	\$ -	\$ 0.42
74	CASINO REVENUE RUND		\$ 54,644.31	\$ 37,497.14	\$ 1,011,208.63
75	CAPITAL PROJECTS FUND		\$ -	\$ 41,094.02	\$ 665,199.49
76	COMMUNITY CENTER FUNDS		\$ 5,982.15	\$ 5,900.00	\$ 1,375,765.01
77	WATER FUND		\$ 37,374.13	\$ 28,229.39	\$ 100,743.10
78	SEWER FUND		\$ 36,750.80	\$ 33,501.51	\$ 496,446.83
79	STORM WATER FUND		\$ 1,598.51	\$ -	\$ 4,858.54
80	TOTAL		\$ 184,681.37	\$ 210,064.97	\$ 4,218,563.88

**RIVERSIDE FIRE
DEPARTMENT**

FIRE / RESCUE / EMS / HAZMAT



August 2024 Update

Calls for Service:

Medicals – 16
Motor Vehicle Accidents – 4
Building Fire Response – 4
Vehicle Fire - 2

Total calls – 26 calls in August

Training:

The training for August covered patient packaging in rescue incident and rope rescue items.

RESA: The planning for the fall raffle dinner has started. The invites were mailed out and the dinner date is set for Saturday November 9th.

Other News

The Chief and Deputy Chief attended a meeting for EMS as an essential service. This meeting was to discuss the tax rate for EMS and how to distribute the funds. The group decided on taxing at .50 cents per 1000 of valuation and the money would be collected based off you fire & ems protection district. The service would get 50% of the money the rest split between the ambulance and dispatch. This is what the Fire and EMS groups have recommend and hope that the Board of Supervisors support this plan. The BoS have proposed a different Tax rate of up to .75 cents which the group does not agree with doing. The plan is to have this on the ballot in March at a special election. We will share more on this topic as the group finalizes items and we plan to host some open discussion meetings at RFD to educate the public and council for there support.

Proudly Serving
Chief Smothers



Date: September 11, 2024

To: Riverside Council

From: Jed Wolf & Branden Havens, Operators & Steve Robinette, Region Manager

O & M Report: August 2024

DEADLINE FOR YOU TO COMPLETE THE LEAD SERVICE LINE (LSL) INVENTORY IS OCTOBER 16, 2024

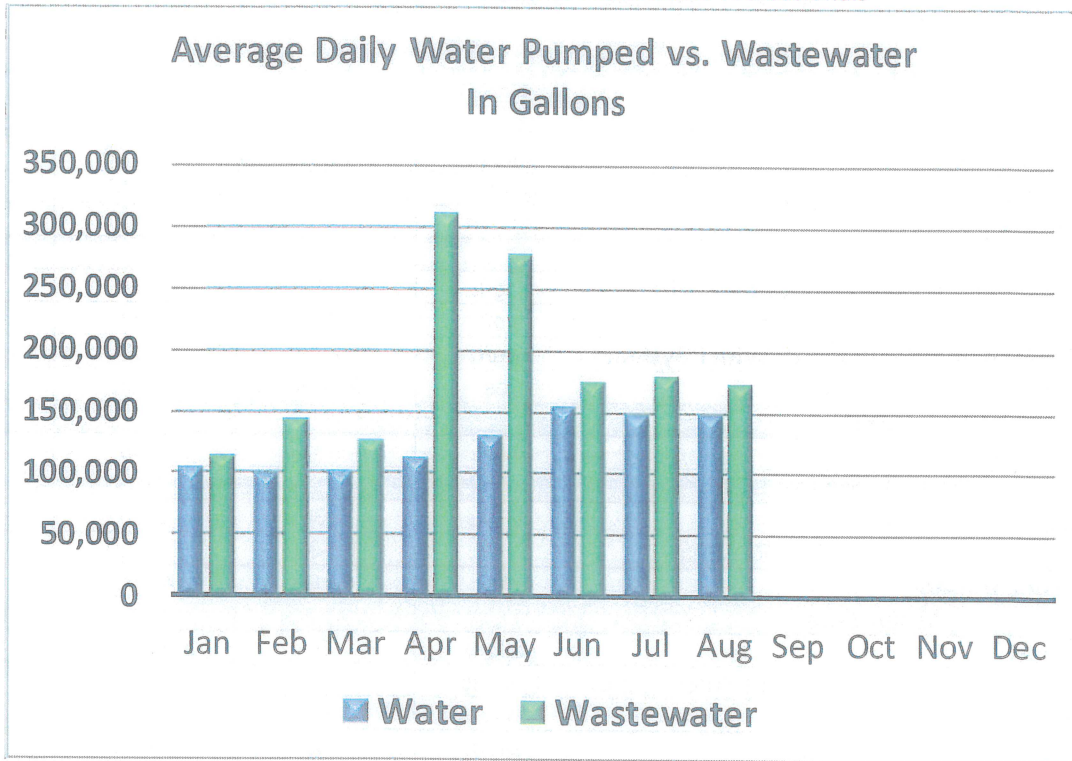
Water Operation & Maintenance

- We've started valve exercising for the year. We are working on those as we have time so it should take us a couple of weeks.
- We've scheduled hydrant flushing for the week of September 23rd.
- Representatives from ProMinent were on site to evaluate our chemical feed pumps, ensure we had the inventory of spare parts we need and to evaluate options for a different style of chlorine pump.
- We are working with Lino to schedule the installation of the pH and conductivity probes and meter as well as scheduled calibration on the Water Treatment Plant laboratory equipment.
- We changed out about 10% of the cartridge filters last month and zero bag filters as opposed to having to change out all filters every month last spring, so we are encouraged by the continued quality of the raw water coming in.

Wastewater Operation & Maintenance

- We had the scale in the Wastewater Plant lab calibrated.
- We cleaned and PM'd the UV station in preparation for our last round of e. Coli sampling of the year. Our first sample came back "non-detect".





Contract True-Ups - Current Contract Year				
Item	Budgeted Amount	Amount Spent	% of Budget	% of Time
Chemical Budget	\$30,080.00	\$5,514.00	18%	17%
Maintenance Budget	\$25,066.00	\$2,467.46	10%	17%
Total	\$55,146.00	\$7,981.46	14%	17%



RIVERSIDE--AUGUST '24

Water Plant Maintenance

<u>Date</u>	<u>Vendor List</u>	<u>Description</u>	<u>Total</u>
8/5/24	Harn R/O Systems	Filters	\$1,515.00
8/20/24	First National Bank, VISA	Supplies	\$496.24
		Total	\$2,011.24

Water System Maintenance

<u>Date</u>	<u>Vendor List</u>	<u>Description</u>	<u>Total</u>
8/6/24	Microbac Labs	TTHM/HAA5	\$148.00
		Total	\$148.00

Wastewater Plant Maintenance

<u>Date</u>	<u>Vendor List</u>	<u>Description</u>	<u>Total</u>
		Total	\$0.00

Wastewater System Maintenance

<u>Date</u>	<u>Vendor List</u>	<u>Description</u>	<u>Total</u>
8/6/24	Microbac Labs	Environmental Fee	\$91.00
		Total	\$91.00

Water Plant Maintenance	\$2,011.24
Water System Maintenance	\$148.00
W/W Plant Maintenance	\$0.00
W/W System Maintenance	\$91.00
Month Total	<u>\$2,250.24</u>

Annual Maintenance Budget \$25,066.00

Total Maintenance Dollars Spent Year to Date \$2,467.46

Percent Maintenance Budget Spent Year to Date 10%



Work Orders Completed

Date completed	Equipment	Task
8/14/2024	BLOWERS	Monthly PM
8/14/2024	WWTP GENERATOR	Monthly PM
8/14/2024	LIFT STATION #1	LS Monthly PM
8/14/2024	LIFT STATION #2	LS Monthly PM
8/14/2024	LIFT STATION #3	LS Monthly PM
8/14/2024	LIFT STATION #4	LS Monthly PM
8/14/2024	LIFT STATION #5	LS Monthly PM
8/14/2024	EQ BASIN STATION	LS Monthly PM
8/14/2024	EFFLUENT SAMPLER	Monthly PM
8/14/2024	INFLUENT SAMPLER	Monthly PM
8/14/2024	SCREEN UNIT	Monthly PM
8/14/2024	UV SYSTEM	Monthly PM
8/14/2024	FIRE EXTINGUISHERS	Inspection
8/14/2024	Lift Station Generator #1	Generator Monthly
8/14/2024	Lift Station Generator #2	Generator Monthly
8/14/2024	Lift Station Generator #4	Generator Monthly
8/14/2024	Lift Station Generator #5	Generator Monthly
8/14/2024	Lift Station Generator #3	Generator Monthly
8/30/2024	FILTER	Monthly PM
8/30/2024	CARTRIDGE FILTERS	Monthly PM
8/14/2024	DEHUMIDIFIERS	Monthly PM
8/14/2024	WATER PLANT GENERATOR	Monthly PM
8/14/2024	HIGH SERVICE PUMPS	Monthly PM
8/14/2024	WATER PLANT HEATER	Inspection
8/14/2024	FIRE EXTINGUISHERS	Inspection

ENGINEER'S REPORT

PROJECT: City of Riverside
DATE: September 12, 2024
TO: City Council
TOPIC: Project Updates

Hall Park

- Axiom has been asked to move forward with design for three of the potential projects as defined in the Master Plan. Those being: Pickleball Courts (3), Stage Viewing Improvements, and Signage.
- Intent is to get these designed and built this fiscal year if possible.

Capt. Kirk ADA Ramp

- Axiom has developed construction drawings and a 3D rendering based on the direction from City Council to best represent the revised final look.
- Axiom will continue to coordinate with the City on bidding process and/or direct contracting with contractors to complete work.

Third Street

- Axiom has been directed to move forward with design on stairs only (no ramp) to connect the sidewalk to Third Street in the block between Glasgow and Washburn.
- Different materials are to be evaluated: metal stairs versus concrete.
- Railing is to match that of previously installed along Third Street.
- All area under the stairs shall be paved for maintenance purposes.

Cherry Lane

- Construction drawings have been completed for Cherry Lane and will be provided to City staff and City Council for review and comment. Axiom is in process of completely internal QA/QC of plans and then will provide to the City.
- Axiom suggests a work session or separate agenda item at City Council meeting to go over design and expectations of construction from such design.
- Axiom recommends putting this project out to bid in mid-January, with the construction schedule to take place between the last day of school in spring 2025 and first day of school fall 2025.

Community Center

- A site visit and tour of the Mount Vernon Community Center is scheduled for September 30th at 6:00pm as a Council works session.
- A Steering Committee has been proposed and provided to Cole for his review. This continues to be refined. An application process has also been discussed.
- Three (3) different massing drawings have been developed and will be shared with the City to better visualize options for size of the facility.

ADA Transition Plan

- Axiom is internally reviewing all the data.
- The draft report has been developed and Axiom is working to complete in September.

Security/Access Control

- Axiom Electrical and Tech team is meeting with Cole next week to discuss control of City facilities.

RESOLUTION #2024-XX

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RIVERSIDE,
IOWA APPROVING THE APPLICATION FOR THE PURPOSE OF
RECEIVING BENEFITS FROM THE WASHINGTON COUNTY
RIVERBOAT FOUNDATION**

Whereas, the Washington County Riverboat Foundation has grants funds available that target Community Development and Beautification, Economic Development, Arts and Education, Human and Social Needs, and

Whereas, the Washington County Riverboat Foundation has a grant application cycle for Grants, and, the City of Riverside is supportive of these targets for improvements to the community and County, and one or more applications from the City of Riverside, Iowa deals with tourism.

Whereas, the City will contribute \$ _____ towards the project cost,

Now, therefore be it resolved, by the City Council of the City of Riverside, Iowa that the City authorizes the following grant application to be submitted to the Washington County Riverboat Foundation for the Fall 2024 grant cycle for assistance with Hall Park Improvements.

Moved by Councilperson _____ seconded by Councilperson _____, to approve the foregoing resolution.

Roll Call: Sexton, Schneider, Kiene, Mills, Rogerson

Ayes:

Nays:

Absent:

PASSED AND APPROVED by Riverside City Council of Riverside, IA on this 16th day of September, 2024.

Signed: _____
Allen Schneider, Mayor

Date: _____

Attest: _____
Becky LaRoche, City Clerk

Date: _____

Hall Park Improvements

2024 Fall Grant Cycle

City of Riverside

Cole Smith
60 N Greene St
PO Box 188
Riverside, IA 52327

cityclerk@riversideiowa.gov
O: 319-648-3501

Cole Smith

60 North Greene
Riverside, IA 52327

cityadmin@riversideiowa.gov
O: 319-648-3501

Application Form

General Information

Please click the "Public Profile" button on your dashboard to verify that you have claimed your GuideStar profile. If you have not claimed your GuideStar profile, please go to [GuideStar.org](https://www.guidestar.org) to update your information.

Please note, if you are NOT a government entity, you MUST have a GuideStar profile to be eligible for funding.

Government organizations do not need a GuideStar profile.

Type of Organization*

City Government

Is your organization in Washington County?*

Yes

Project Name*

The name of the project should be short and to the point. Do not re use your organizations name in the project name.

It will be attached to each and every form within your process.

Hall Park Improvements

Project Description*

Describe the project. What are you proposing to do?

Example: Repair the roof, add new doors, windows and paint.

Example: Purchase new kayaks and canoes

Do not describe your organization. Only describe the specific project for which you are seeking grant funding.

Install a lighted pickleball court system

Improve the accessibility of the stage area

Install new signage

Each of these items will take place at Hall Park.

Benefit to your organization and community*

Describe WHY your organization is doing the project. Describe how your organization and the people you serve will benefit from this project being completed.

Hall Park has several functional amenities, but we would like to refresh the park with new things that meet the demands and desires of the current community. These items include dedicated pickleball courts, stage improvements, and new signage. We have received a significant amount of requests to have pickleball courts installed in Riverside. Currently, Residents must travel to Mercer Park in Iowa City to find the closest dedicated courts. The second aspect of this project is accessibility improvements to the stage area. This stage is heavily used at Trek Fest. Improvements to this area would include grading, hard surface installation, and pedestrian connectivity. Lastly, Hall Park’s signage is dated and due for replacement. New signage would help to further establish the park as a destination for the residents and visitors of Riverside.

Total Project Budget*

How much will the total project cost?

\$200,000.00

Do you have matching funds for this project?*

Yes

Grant Amount Requested*

How much Riverboat Foundation grant funding are you requesting?

\$100,000.00

Mission Statement*

Upload the mission statement of your organization.

Capture.PNG

Board of Directors*

Type or attach a list of your organization's governing board. Indicate the officers.

- Mayor- Allen Schneider
- Mayor Pro Tem- Tom Sexton
- Councilmember- Lois Schneider
- Councilmember- Kevin Kiene
- Councilmember- Kevin Mills
- Councilmember- Ryan Rogerson

Financial Information

Matching Funds % of Total*

Please calculate the TOTAL amount of matching funds divided by the Project Total and enter below.

For example if you have 52% matching funds, enter 52

50

In Kind Contributions

List of "in kind" (non-cash) contributions, if any. Include donated labor, materials, etc. Note that these "in kind" contributions should not be included in the matching funds or in the total cost of the project.

Engineering costs, labor from city staff, creation of the Hall Park Master Plan, materials currently on hand such as fill dirt and signage posts

Partial Grant Consideration*

Can your organization complete this project if WCRF partially funds the grant request?

Yes

Partial Grant Consideration*

How will this project be affected if it receives less funding from WCRF? For example: will the project be downsized, will the organization increase its own funding to make up the difference, would the project be canceled or postponed?

We will likely scale the project back to only doing the pickleball courts as this is our highest-ranked project in our Hall Park Master Plan created in conjunction with Axiom Consultants.

Matching Funds

Matching Funds*

While not required, matching funds will improve your chance of being funded.

\$100,000.00

Matching Funds - Confirmed*

Make a list of the funders, then add together for total amount of matching funds confirmed.

Example:

- *Individual Pledged Donations total - \$2,456*
- *ABC Foundation- \$3,000*
- *Current Bank balance available- \$5,000*

Total Matching Funds Confirmed: \$10,456

Capital Improvements Fund

Documentation of Matching Funds*

Show documentation of matching funds for this project.

Please combine all letters confirming the matching funds listed above and upload as one document here.

*Tip: If you have more than one digital document, print all documents, stack and scan them as one multi-page document. PDF

CAP PROJECTS BALANCE SHEET - 09112024.pdf

Supporting Documents

Resolution authorizing submission

If you are a public school, city, or county government, or if your project will take place on school or government property, you must submit a resolution from the governmental body authorizing your application. Use our form and fill in with the correct dates as well as the city, county or school information. It must be signed by the authorized authorities before the grant deadline date.

- City Resolution
- County Resolution
- School Resolution

pdf or word doc

[Unanswered]

Additional Supporting Documents

Additional Information Supporting the Application

Please add any additional information you want us to consider such as a picture or drawing of the project, letters of support, cost estimates, construction estimates. Combine all documents into one file before uploading. *Pictures are very helpful.*

240023 - Hall Park - Master Plan Report_final.pdf In response to public request, the City painted pickleball courts and purchased nets at the Hall Park tennis court. We have since had 15 women, who have formed a women's league, come to a City Council meeting to thank the City for having the lines painted and supplying nets. They requested that we make a permanent investment into pickleball by installing dedicated courts at Hall Park. Furthermore, Kari Ford, a Riverside Casino employee and long-time Riverside resident, has donated money to the City through the Casino's Helping Hands Program to be put towards pickleball courts.

Project Information

Special Interest Areas*

Learn more about our Special Interest Areas here.
Select the special interest area that this project addresses.

Community Development and Beautification

Special Interest Areas - Explained*

Briefly explain how the project will address the Foundation's Special Interest category that you chose.

Supporting this project would increase recreational opportunities within the community, help improve the aesthetics of Hall Park, and give the people of Riverside a park they can be proud of.

Project Start Date*

When will the project begin?

Please Note: 2024 Fall Grant Awards will be announced December 4, 2024

12/05/2024

Projected End Date*

Project completion date.

Projects that are awarded a grant will have 12 months (from date of grant award) to be completed.

06/30/2025

Project Goals*

What are you hoping to achieve? List 3-5 goals you have for this project. List in bullet points.

Example:

- To provide playground equipment in our neighborhood
- To provide handicapped children access to safe playground equipment
- To encourage new families to move into our neighborhood

Goal 1: To provide a dedicated pickleball court system in Hall Park.

Goal 2: Improve the accessibility and useability of the stage area for future events and park uses.

Goal 3: To improve the park's attractiveness by installing signage with cohesive designs that align with the community brand.

Impact of Funding*

How many people will be impacted by this project?

1060

Recognition of WCRF*

How will the Washington County Riverboat Foundation be recognized for funding this project?

Install a sign on the court displaying WCRF's contribution to the project

Ribbon Cutting

Signatures

Alternate Contact Name*

Allen Schneider

Alternate Contact email*

Please add an alternate contact person in the case that the primary contact cannot be reached.

mayor@riversideiowa.gov

Alternate Contact phone number*

Please add an alternate contact phone number in the case that the primary contact cannot be reached.

3196483501

Affirmation*

I hereby affirm that this application has been approved by its governing body. All data in this application are correct and true. If awarded funds by the WCRF, the Applicant will comply with WCRF guidelines and grant agreement.

I agree

Digital Signature*

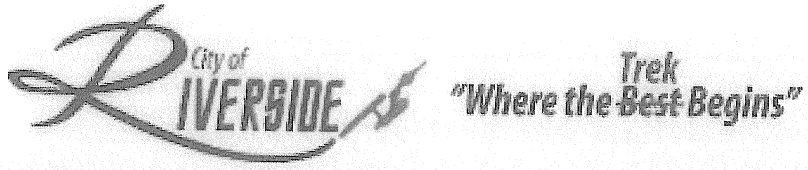
Enter your full, legal name.

Cole Joseph Smith

File Attachment Summary

Applicant File Uploads

- Capture.PNG
- CAP PROJECTS BALANCE SHEET - 09112024.pdf
- 240023 - Hall Park - Master Plan Report_final.pdf



301-CAPITAL PROJECTS

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
<u>ASSETS</u>			
=====			
301-1110	CHECKING ACCT-CAP PROJECTS	636,000.65	
301-1200	ACCOUNTS RECEIVABLE	0.00	
301-1330	DUE FROM OTHER FUNDS	0.00	
301-1800	INFRASTRUCTURE ACCOUNT	0.00	
		<u>636,000.65</u>	
TOTAL ASSETS			636,000.65
<u>LIABILITIES</u>			
=====			
301-2020	ACCOUNTS PAYABLE	0.00	
301-2100	DUE TO OTHER FUNDS	0.00	
301-2121	FEDERAL W/H TAXES	0.00	
301-2122	FICA W/H TAXES	0.00	
301-2124	IPERS	0.00	
301-2125	HEALTH INSURANCE	0.00	
301-2126	STATE W/H TAXES	0.00	
	TOTAL LIABILITIES	<u>0.00</u>	
<u>EQUITY</u>			
=====			
301-3870	FUND BALANCE UNRESERVED	354,273.87	
301-3871	FUND BALANCE ADJ	0.00	
301-3872	FUND BAL-STORM WATER DRAINAGE	0.00	
	TOTAL BEGINNING EQUITY	<u>354,273.87</u>	
TOTAL REVENUE		0.00	
TOTAL EXPENSES		74,542.86	
(WILL CLOSE TO FUND BAL.)		<u>356,269.64</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES		281,726.78	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			<u>636,000.65</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			<u>636,000.65</u>

HALL PARK MASTER PLAN

Prepared For:
City of Riverside

Prepared By:
Axiom Consultants
300 South Clinton Street #200
Iowa City, IA 52240

August 26, 2024

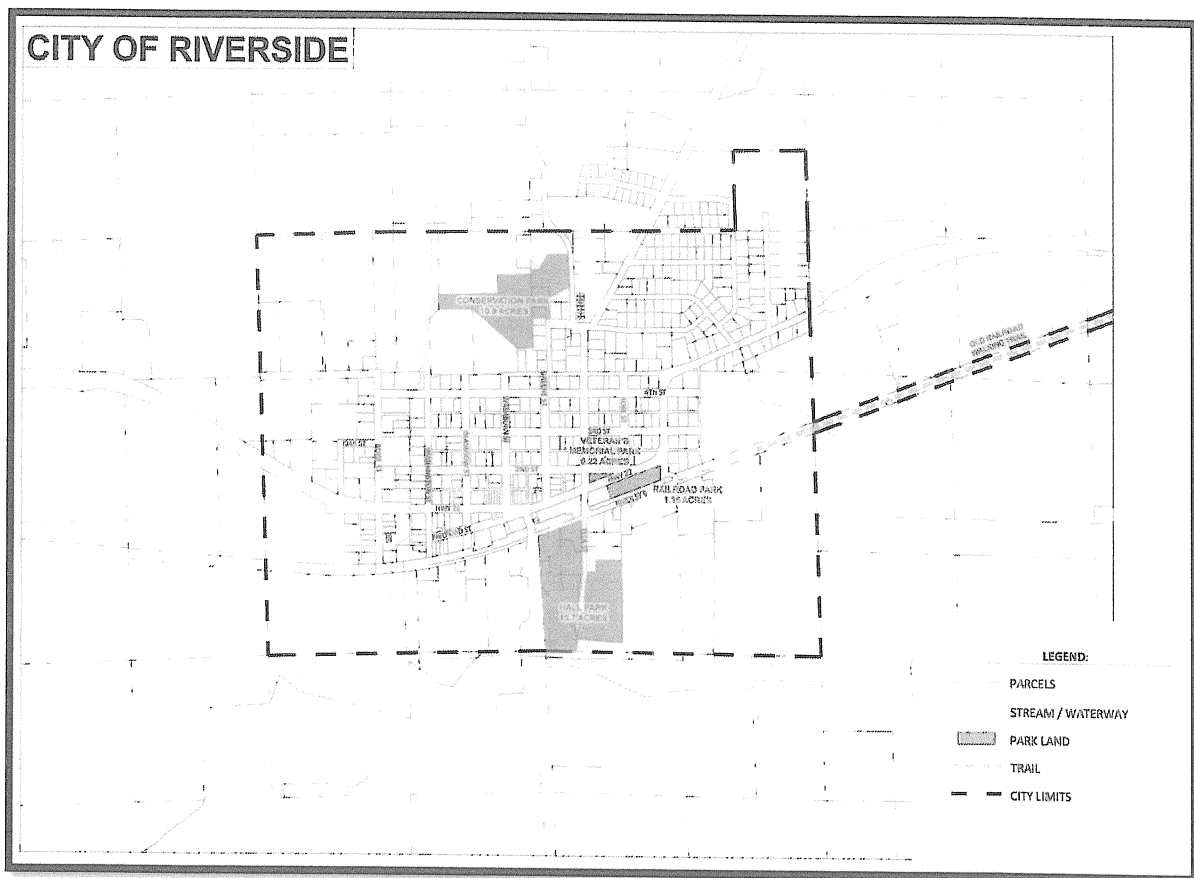


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PROJECT BACKGROUND

Hall Park, located between River Street and the English River, serves as the hub for most summer activities in Riverside, Iowa. From seasonal softball and baseball to the increasing popularity in pickle ball, Hall Park provides the community of Riverside numerous options for entertainment, exercise, and relaxation. Most noticeably, the Annual **Trek Fest** celebration is held at Hall Park the last full weekend of June each year. The Fest features many Star Trek-related events, such as costume contests, viewing Trek episodes, celebrity appearances, food, and live music. The Annual State Fair Talent Show is also held here each year.

Though Hall Park hosts many amenities and events, there has been a desire by the City to consider the future potential of this park and evaluate the existing conditions as it relates to the need for improvements and upgrades. As a result, Axiom Consultants was hired on to provide a Master Plan of Hall Park to be used to initiate future maintenance and improvements, prioritize such improvements, and help budget for such projects.

STAKEHOLDERS

As part of this process, Axiom Consultants discussed and consulted with the following individuals associated with the City of Riverside.

City Administrator – Cole Smith

City Clerk – Becky LaRoche

City Streets – Bryan Lenz

City Council Members – Allen Schneider (Mayor), Lois Schneider, Kevin Kiene,
Tom Sexton, Kevin Mills, and Ryan Rogerson

EXISTING CONDITIONS

Hall Park includes numerous facilities and structures within the park limits. The following is a breakdown and description of each of these amenities.

Covered Stage/Barn

An existing barn-like structure that is utilized as a stage for entertainment purposes such as live bands, contests, dancing, and other featured events during Trek Fest.

Playground Equipment

There are two existing playground areas within the park, featuring a variety of playground equipment. This includes a smaller playground site on the east side of Ella Street, and a larger play area on the west side of Ella Street. Both playground areas consist of wood mulch surfacing and include some older equipment.

Ball Fields

There are two ball fields located within Hall Park, one on each side of Ella Street. These fields are fully lit and include fencing. The fields are in good shape, have been maintained, and appear to be utilized by numerous teams and the community throughout the summer.

Basketball Court

Made up of an asphalt surface, this basketball court is rather small and in need of new basketball hoops or maintenance to the existing hoops. The asphalt surface is in decent shape and consists of some older pavement markings to represent basketball court conditions.

Sand Volleyball Court

The existing sand volleyball court area consists of two adjacent courts, both of which are in good shape. The sand appears to be maintained and free of weeds/debris, and the nets are in good shape.

Tennis/Pickleball Court

There is one tennis court located within Hall Park, which is fenced and fully lit. This tennis court has recently been retrofitted with pavement markings to accommodate two (2) pickleball courts, via the use of a temporary (mobile) pickleball net. This court consists of an asphalt surface and is fully fenced with gate access.

Dog Park

On the east side of Ella Street, north of the ball field, there is a designated dog park. This dog park is rectangular in shape and consists of two grassed areas defined by fencing.

Shelters

There are two existing shelters found within Hall Park. One is a stand-alone open-air shelter located on the south side of River Street, just west of the existing tennis court. This shelter provides a covered roof structure over a paved concrete (PCC) pad, and hosts picnic tables and benches for seating and dining. The other is attached to the existing barn structure and serves a multi-purpose, acting as a stage for specific events throughout the year. Both shelters are in good condition and appear to have significant life and use remaining.

Concession/Restroom

There are two existing concession stands found within Hall Park. One is located on the east side of Ella Street west of the play equipment and north of the ball field. This is a standard CMU block structure, which serves as a concession stand during baseball and softball games and consists of a restroom. The larger concession facility is located on the west side of Ella Street, just north of the ball field. This shelter is also a CMU block structure and includes a restroom as well.

PROPOSED IMPROVEMENTS

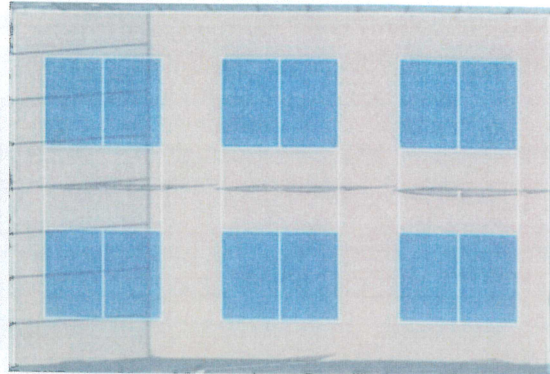
Axiom has developed numerous Master Plan drawing concepts over the past couple of months. Each of these plans were then discussed with City staff and City Council, as we narrowed down the preference by majority of future improvements and added amenities. It should be noted that ADA access and pedestrian connectivity to each of these improvements be strongly considered as part of the design and construction of each improvement. The following is a description of each of the proposed additions as shown in Appendix B, with budget pricing and prioritization to follow.

Pickleball Courts

The increased popularity in pickleball has taken the country by storm, and the City of Riverside is no different. The existing tennis court has been modified to accommodate pickleball games

and a women's league has started this summer. With that, the desire to add dedicated courts to Hall Park makes complete sense and has risen to the top of the priority list.

Per discussions with City staff, City Council, and the community, we are suggesting the installation of three (3) new standard courts dedicated solely to pickleball. Such courts are suggested to be located at the northwest corner of Hall Park, which is also the southeast corner of River Street and Pioneer Street. This location provides enough space for three courts and provides easy access to the City owned parking lot at the northwest corner of River Street and Pioneer, and lines itself up well for future on-street parking planned to be constructed along the south side of River Street as part of a future River Street Reconstruction project.



We recommend the design and construction of standard-sized pickleball courts with appropriate spacing around all edges, which results in a 30'x60' footprint per court. The three courts are to be fully fenced in a contiguous fashion (side by side), and lighting is to be included. Fencing and/or seating should be considered between each of the three courts, as well as the inclusion of any shade or seating area, drinking fountain, or garbage cans. Some fill and grading will be required to construct these courts and proper stormwater drainage is to be evaluated and taken into consideration as part of the design and construction.

Stage Improvements

During the discussion period with City Council and City staff, it was noted several times that there is a need to make the fan experience more accessible and easier to participate for events held at the stage located within the Barn. With that, the recommended improvements for this existing amenity is to utilize grading and hard surface to allow for accessible pedestrian connectivity, and a graded surface feasible for dancing and audience involvement.



Playground – Soft Fall Surface

To better improve the safety of children and those using the existing playground equipment on the west side of Ella Street, the recommended improvements are to install a soft fall surface,



similar to that completed at Railroad Park. In addition, we recommend the review and assessment of pedestrian connectivity and accessibility to the playground with the intent to design and construction sidewalk improvements so that everyone in the community can fully take advantage of the equipment. It should be noted that the existing equipment is to be analyzed and assessed in terms of condition and safety, with the mindset that only the west portion of the existing equipment is to be included in these improvements and some of the east pieces of equipment are to be removed or not included as part of the improvements.

Basketball Court



Due to the size and condition of the existing basketball court, it was determined that a new basketball court be installed prior to the retrofit of the existing basketball court into the open-air shelter. This basketball court is to be bigger than the existing one, but not intended to be a full-size court. The new basketball court is to be located between the existing sand volleyball court and existing stage/barn, just west of Ella Street. This location currently consists of an open, flat piece of ground, that will serve well for an application such as this basketball court. The basketball court can be designed and built with a concrete (PCC) or asphalt (HMA) surface, though our recommendation would be to utilize concrete (PCC).

Open-Air Shelter

Utilizing the asphalt surface of the existing basketball court as the pad for this shelter, the desire is to build an open-air shelter that consists of a solid roof structure over the asphalt pad. This area is to then serve as a multi-use location during Trek Fest or other events as it relates to covered dining area, staging area, and hard surface



New Signage



Like much of the signage around the City of Riverside, the Hall Park sign is outdated and appears aesthetically aged. Prior discussions with City staff have consisted of the potential for future new branding and signage as a whole for the City, so it is recommended that if Hall Park improvements are to move forward that this sign be considered for an upgrade to be consistent with future intentions. The existing sign is a stand alone sign made from wood and painted white, consisting of the words "HALL PARK", and centrally located along the south side of River Street.

Outside the initial priority items of improvement, there was discussion related to potential future improvements and additions on a more long-term basis. These items include:

Future Parking

Future parking has been considered as popularity and use increase within the community for Hall Park and the proposed improvements. Such parking has been designated as on-street parking along the south side of River Street as part of the future River Street Reconstruction project, as well as to the south side of Hall Park along Ella Street. This provides additional parking within locations we see desired to access the sport courts (pickleball, tennis, sand volleyball, and basketball) as well as the ball fields and future campground.

Campgrounds

The southeast corner of Hall Park consists of a significant amount of open space as well as the previous demolition derby track pit that is no longer in use. This area is located all within the 100-year floodplain, which minimizes options for use as it relates to structures and utilities. Thus, we feel this is an excellent location to serve as a primitive campground with area for picnics, tent camping, and open field recreational activities.

PROJECT PRIORITIZATION

As a result of discussions with City staff and City Council, the following is our suggested order of priority based on interaction with the community and assessment of existing conditions. Please note, this is subject to change and to be determined by the City Council and City staff up review.

Priority 1 – Addition of three (3) new pickleball courts with pedestrian connectivity.

Priority 2 – Improvements to Stage audience and participation area to provide better pedestrian access and crowd involvement.

Priority 3 – Construction of new basketball court south of sand volleyball court with pedestrian connectivity.

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- Priority 4 – Installation of new soft fall surface and pedestrian connectivity for existing west playground area, specifically around the newer equipment as depicted in the Master Plan drawing. of new basketball court south of sand volleyball court.
- Priority 5 – Construction of open-air shelter via use of existing basketball court as hard surface pad of shelter and assessment of pedestrian connectivity.
- Priority 6 – New signage for Hall Park to replace the existing, and in coordination of future additional sign replacement around the City of Riverside.

BUDGET PLANNING

Opinion of Costs for each of the improvements and additions are provided in Appendix C for reference and planning purposes by the City of Riverside. These costs, as estimated as of this fall 2024, and are on an Order of Magnitude to be used as a reference so that money can be budgeted for implementation and installation as desired and able. See below for an estimated cost for each of the proposed improvements based on the scope as currently understood.

- Priority 1: Pickleball Courts (3) - \$85,000 - \$125,000
- Priority 2: Stage Improvements - \$25,000 - \$50,000
- Priority 3: New Basketball Court - \$35,000 - \$65,000
- Priority 4: West Playground Soft Fall Surface - \$175,000 - \$225,000
- Priority 5: Open Air Shelter - \$75,000 - \$100,000
- Priority 6: Signage - \$3,500 - \$8,500

Please note, we have provided a range of costs knowing that details and finishes may vary significantly, which would then impact the overall costs. These costs may also fluctuate based on how much additional pedestrian connectivity and accessibility is provided. More detailed Opinion of Costs will be provided for each project specifically once the design is initiated.

SUMMARY

Hall Park is a critical component to the City of Riverside community, as well as all visitors and guests. This park covers a large geographic area and is full of amenities and a variety of recreational opportunities. Nestled along the English River, and consisting of well-established and mature trees, Hall Park provides a unique gathering space and destination for many throughout the year.

Axiom has been fortunate to evaluate Hall Park and provide recommendations to the City, receiving valuable feedback and direction from City staff and City Council throughout the process. Our recommendations are for Council to review our priority list of improvements, discuss, and ultimately agree on a plan to address via individual projects which could then be designed and constructed. As part of this process, financial planning and strategies can be used to accommodate for the funding needed to complete such improvements within a certain timeframe as desired by City staff, Council, and Commissions.

APPENDIX A

APPENDIX B

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RESOLUTION #2024-XX

RESOLUTION APPROVING THE ANNUAL URBAN RENEWAL REPORT FOR FISCAL YEAR ENDING JUNE 30, 2024

Whereas, the City of Riverside City Council has reviewed the FY 23-24 Annual Urban Renewal Report for the City of Riverside as submitted by the City Clerk for the City of Riverside.

Therefore, be it resolved the City of Riverside City Council does hereby accept the Annual Urban Renewal for the fiscal year ending June 30, 2024 as prepared by the City Clerk for the City of Riverside, Iowa.

Moved by Councilperson _____, seconded by Councilperson _____, to approve the foregoing resolution.

Roll Call: Sexton, Schneider, Kiene, Mills, Rogerson

Ayes:

Nays:

Absents:

Passed and Approved by the City Council of Riverside, Iowa on this 16th day of September, 2024.

Signed: _____

Allen Schneider, Mayor

Date: _____

Attest: _____

Becky LaRoche, City Clerk

Date: _____

* Complete DOM → C. meeting (33)

Levy Authority Summary

Local Government Name: RIVERSIDE
 Local Government Number: 92G886
 Contact Name: Becky LaRoche
 Contact Phone: 319-648-3501 xxx-xxx-xxxx
 Contact Email: becky@cityofriverside.io xxx@xxxxx.xxx

Active Urban Renewal Areas	U.R. #	# of Tif Taxing Districts	Increment Value Used
RIVERSIDE URBAN RENEWAL	92001	0	0
TIF Debt & Obligations Outstanding	0		
<hr/>			
TIF Sp. Rev. Fund Cash Balance as of 07-01-2023	0		
TIF Revenue:	0		
TIF Sp. Revenue Fund Interest	0		
Property Tax Replacement Claims	0		
Asset Sales & Loan Repayments	0		
Total Revenue	0		
Rebate Expenditures	0		
Non-Rebate Expenditures	0		
Returned to County Treasurer	0		
Total Expenditures	0		
<hr/>			
TIF Sp. Rev. Fund Cash Balance as of 06-30-2024	0		
<hr/>			
Year-End Outstanding TIF Obligations, Net of TIF Special Revenue Fund Balance	0		

Governing Body Approval Date

09/16/2024 Enter date as: mm/dd/yyyy

Delete Approval Date

Submit to Dept. of Management

Levy Authority PDF:

TIF-92G886-2022_09-05-2024.pdf * Pending Approval

Delete PDF Report

Date September 11, 2024

**REQUEST FOR PROPOSALS (RFP)
RFP NUMBER 2024-01**

The City of Riverside will receive proposals for audit services relating to the audit for the fiscal year ending June 30, 2024. Attached is information relating to minimum specifications of services, data to be included in the proposal, evaluation criteria, and selected information relating to the entity to be audited.

Sealed proposals (seven copies) will be accepted until 4:30 p.m., October 4, 2024, at City Hall in Riverside, Iowa. If mailed, the proposals should be mailed to:

City of Riverside
Attn: Cole Smith
60 Greene St
PO Box 188
Riverside, Iowa 52327

Those submitting sealed proposals should indicate on the outside of the envelope in the lower left-hand corner that it is a sealed proposal for the RFP number indicated above and the name of the firm submitting the proposal.

The contract for services will be awarded by October 7, 2024.

Further information may be obtained from City Administrator Cole Smith (319)-648-3501 or by emailing cityadmin@riversideiowa.gov.

I. SPECIFIC REQUIREMENTS

1. The City of Riverside reserves the right to reject any and all proposals received.
2. Only proposals received at the location described and in the time frame given will be considered.
3. The original and one copy of the enclosed contract should be completed and manually signed by a partner of the firm submitting the proposal.
4. The audit shall be performed in accordance with the following:
 - U.S. generally accepted auditing standards.
 - The standards for financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States.
 - The Single Audit Act Amendments of 1996 and Title 2 Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance), when applicable.
5. The fees quoted in your proposal and included in the contract will be the maximum paid per hour and in total, unless an amendment to the contract is completed by both parties.
6. The audit report should conform to:
 - Reporting formats specified by the Auditor of State's (AOS) office.
 - AICPA Audit Guides.
 - Governmental Accounting Standards Board reporting requirements.
 - The requirements of the Single Audit Act Amendments of 1996 Title 2 Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance), when applicable.
7. The audit report should include a management letter, if appropriate, which includes recommendations related to the financial statements, internal control, accounting systems, and compliance issues.
8. An electronic (PDF) copy of the report shall be provided to the Mayor, City Administrator, and City Clerk.
9. An electronic (PDF) of the report, including the management letter, a detailed per diem audit bill, and a copy of the news release shall be submitted to the Auditor of State at SubmitReports@aos.iowa.gov upon release of the reports to the entity.

II. DATA TO BE INCLUDED IN PROPOSAL

In order to simplify the review process and to obtain the maximum degree of comparability, the proposal should include the following items and be organized in the manner specified below.

A. Letter of Transmittal

A letter of transmittal briefly outlining the proposer's understanding of the work and general information regarding the firm and individuals to be involved is permitted, but not required, if it is limited to not more than two pages. If a transmittal letter is presented, it should clearly set forth the local address of the office of the firm which will perform the work, the telephone number and the name of the contact person.

B. Table of Contents

Include a table of contents which identifies the material by section, page number and a reference to the following information to be contained in the proposal. If a transmittal letter is not submitted, please include in the table of contents the local address of the office which will perform the work, the telephone number and the name of the contact person.

C. Profile of Firm Proposing

1. State whether the firm is a local, national or international firm and a brief description of the size of the firm.
2. State whether the firm is in compliance with the registration requirements to engage in the practice of public accounting within Iowa.
3. State whether the firm is independent of the entity to be audited in accordance with Government Auditing Standards.
4. Describe the local office which will perform the audit, including:
 - a. Location of the office.
 - b. Current size of the office.
 - c. Size of professional staff by level, such as partner, manager, supervisor, senior and other professional staff.
 - d. Number of CPA's in the office.
5. Submit any other information required to describe the office which will perform the work.

D. Qualifications

1. Describe the recent local office auditing experience in similar types of audits to which the proposal relates. If appropriate, include regional experience in auditing similar types of entities. If desired, it is permissible to include your five largest clients which are not governmental clients.

II. DATA TO BE INCLUDED IN PROPOSAL
(Continued)

D. Qualifications (continued)

2. Include resumes of all key professional members who will be assigned to the audit. Resumes should be included for all members of the audit team from the audit partner through at least the on-site in-charge auditor. The resumes should include:
 - a. The amount of experience the individual has had in the auditing profession.
 - b. A summary of similar audits on which the individual has worked.
 - c. A summary of the continuing professional education the individual has had in governmental accounting and auditing during the last two years.
 - d. A statement as to whether the individual is independent of the entity, as defined by Government Auditing Standards.
3. Describe the firm's policy on notification of changes in key personnel.
4. Provide a listing of or the number of professionals in the office who are experienced in governmental auditing.
5. Describe the availability of individuals within the firm who are primarily involved in governmental auditing and reporting and with whom the audit team may consult.
6. Describe briefly the firm's system of quality control to ensure the audit is adequately performed.

E. Scope of Services and Proposed Schedule

Briefly describe your understanding of the scope of services to be provided. Indicate a proposed time schedule for completing the work, assuming the contract is issued on the date given in the cover letter. Include the approximate dates you would perform fieldwork, office review, and report preparation and the latest delivery date of the final report.

F. Fees and Compensation

Provide the following information:

1. Estimated total hours.
2. Estimated out-of-pocket expenses.
3. Hourly rate by staff classification.
4. All-inclusive maximum fee and out-of-pocket expenses, which will not be exceeded.
5. Frequency and timing of your billing process.

III. EVALUATION CRITERIA

The proposal will be evaluated based upon the following two areas. Therefore, it is important the proposal is responsive to the data requested.

1. Cost

Overall cost, including out-of-pocket expenses, for performance of the audit.

2. Qualifications

- a. Organizational structure and size of the firm.
- b. Organizational structure and size of the office which will perform the audit.
- c. Recent experience in similar audits.
- d. Qualifications of the audit team.
- e. Individuals with whom the audit team can consult.
- f. Level of effort, understanding of work and timetable to complete the audit.

IV. ENTITY PROFILE

Suggested information to include:

(1) Administrative Information:

- Riverside’s population is 1,060 and is located in Washington County. The City of Riverside operations include: streets & parks, water & sanitary sewer, and fire.

- Period to be audited: FY 2024, the period ending June 30, 2024
- Schedule of government funds by project or grant to be audited;
- Description and magnitude of the entity’s accounting records;
- City uses Tyler Technologies’ InCode 9 software
- Total actual revenues for fiscal year:
 - 2019: \$1,282,042.61
 - 2020: \$1,103,020.73
 - 2021: \$1,129,629.03
 - 2022: \$1,282,652.86
 - 2023: \$1,316,655.41
- The city has no outstanding debts
- One tax increment financing agreements
- Most current exam: FY2023
- Availability of prior audit reports and working papers.

(2) Work and Reporting Requirements:

- The City Clerk is available Monday – Friday from 8:00am to 4:30pm and will provide available information as requested
- The City will provide a dedicated workspace for on-site work to be performed
- The City has copies of all prior exams and audits
- Provide twelve (12) copies of the final examination report
- The chosen firm is expected to perform a pre-audit and post-audit conference with the Mayor, City Administrator, and City Clerk
- Specific audit guides or programs to be followed; and
- Minimum audit requirements under applicable laws, such as Uniform Guidance, including the amendments thereto.

(3) Time Requirements:

- The contract will be award on October 7, 2024 at the City Council meeting
- Records will be ready and available for audit by October 14, 2024.
- Dates for completing interim phases, such as fieldwork completion and draft report preparation;
- The final report is due December 15th, 2024

**EVALUATION CRITERIA AND TECHNIQUES
FOR RESPONSES TO REQUESTS FOR PROPOSALS**

Evaluation of responses to a request for proposal is based upon a 100-point rating system. A maximum of 25 points is assigned to the cost of the bid proposal, and a maximum of 75 points is assigned to the qualifications of the bidding firm or individual. The techniques used to evaluate these two components are described below.

Criteria: **COST**
Evaluation Value: 25 points
Evaluation Technique: For each firm evaluated

$$\text{Cost Score} = \left[\frac{\text{Lowest cost of all bids received}}{\text{Bid cost for this firm}} \right] \times 25$$

Criteria: **QUALIFICATIONS**
Evaluation Value: 75 points
Evaluation Technique: Subjective scoring for the following factors:

<u>Qualification Factor</u>	<u>Possible Points</u>
1. Organizational structure and size of the entire firm (resources available – personnel and research, existence of areas of specialization, commitment to governmental auditing, etc.)	0-5
2. Organizational structure and size of the office which will perform the audit (resources available – personnel and research, existence of area of specialization, commitment to governmental auditing, etc.)	0-5
3. Recent experience in similar audits (involvement in local governmental audits – extensiveness, variety, length of time performing audits, etc.)	0-15
4. Qualifications of the audit team (level of experience as accountants, auditors, governmental auditors, variety of experience, % of time devoted to governmental audits, number of CPAs involved, training, etc.)	0-25
5. Individuals with whom the audit team can consult (level and variety of experience, number of CPAs, training, etc.)	0-5
6. Understanding of work and timetable to complete audit (number of hours, projected timetable, commentary showing understanding of the entity and general knowledge of what is required, etc.)	0-20
Total points - Qualifications	0-75

Each firm's total evaluation score is the sum of its cost score plus its qualification score. The maximum score is 100 points.

SECTION 001113

NOTICE OF PUBLIC HEARING AND LETTING OF BIDS FOR THE RIVERSIDE DOWNTOWN FAÇADE REVITALIZATION.

Notice is hereby given that the Owner, the City of Riverside Iowa, invites contractors to submit bids for this project and that a public hearing will be held on the project.

Project Description: The proposed project consists of renovation to 7 existing Downtown Riverside storefront buildings as listed below, described in the construction documents, and generally includes selective demolition, door, window, and wall repair and replacement, painting, masonry renovation such as brick replacement, repointing, repair, and work associated with these items.

Bid Type:

One lump sum contract will be awarded at the appointed time and place.

Pre-Bid Conference: A pre-bid meeting for all General Contractors, Subcontractors, and Suppliers will be held at the Riverside City Hall, 60 Greene Street, Council Chambers on September 27, 2024 at 11:00 AM local time. Following the meeting, the meeting will be continued at the project site, weather permitting.

Project Access: The exterior of the project site is open to inspection at any time. Interior inspection of the buildings can be made at the Pre-Bid Conference and is otherwise limited. Retail stores may be accessible when retail stores are open for business. Contractors should avoid interfering with store operations.

Documents: Plans and specifications governing construction of the proposed project have been prepared by Martin Gardner Architecture PC., Marion, Iowa as Architect. All materials and procedures shall be in strict accordance with said plans and specifications referred to and defining said proposed improvements and are hereby made a part of this Advertisement and of the proposed contract by reference, and that the contract shall be executed in compliance therewith.

Document Availability: Plans and specifications and proposed contract documents may be examined at the offices of the Architect, and other locations as outlined in the Construction Documents. Copies of the plans and specifications, form of contract and bid form may be obtained from Rapids Reproductions, 6015 Huntington Court NE, Cedar Rapids, IA 52402, (319) 364-2473. You may also access and request plans by visiting their online Plan Room on their website at www.RapidsRepro.com. Rapids Reproductions will issue plans to all Contractors. A maximum of two sets of Construction Documents will be provided to each General Contractor upon delivery of a \$250 per set refundable deposit made payable to the Architect but delivered to Rapids Reproductions Cedar Rapids office. All other Subcontractors and Suppliers may obtain one set of Construction Documents upon delivery of a \$250 per set refundable deposit made payable to the Architect but delivered to Rapids Reproductions Cedar Rapids office. A link to the drawings and specifications are also available at the architect's website www.MartinGardnerArch.com. Plans and specifications to be viewed are in Adobe .pdf format and may be downloaded and printed. Be aware that no warranty as to the compatibility of your computer software or hardware with the files provided is made. Variations between the printed files provided above by the Architect and these electronic files may exist. In the event that a conflict does exist, the printed documents issued by the Architect will take precedence over the downloaded files.

Bid Forms: All bids shall be on the forms provided in the specifications for the project. The provided forms of proposal shall be submitted at the time required for bids. The following forms shall be submitted with the Form of Proposal at the time bids are due:

- "Form of Proposal for General Construction Unit Prices"

The following forms shall be submitted electronically from the apparent lowest qualified bidder to the Architect's office within 3 business days of the bid opening:

- "Form of Proposal Unit Prices Individual Buildings"
- "Intent to Comply with Section 3 Requirements"
- "Verification of Eligibility to Participate in a Federally Assisted Project"

Failure to submit this bid in the time requested may result in rejection of a Bid as non-responsive.

Bid Security: Each bid shall be accompanied by a bid bond, certified check, cashier's check, or credit union certified share draft, in a separate sealed envelope in an amount equal to five percent (5%) of the total amount of the bid. If bid bond is submitted, it must be on an approved AIA bid bond form. The certified check or cashier's check shall be drawn on a bank in Iowa or a bank chartered under the laws of the United States of America; certified share draft shall be drawn on a credit union chartered under the laws of the United States. Bid security should be made payable to the Owner as security that if awarded a contract the bidder will enter into a contract at the prices bid and furnish the required Contractor's Bonds, Certificate of Insurance, and other materials as may be required in the contract documents. The certified check, cashier's check, or certified share draft may be cashed, or the Bid Bond forfeited, and the proceeds retained as liquidated damages if the Bidder fails to execute a contract and file acceptable Certificate of Insurance within ten (10) days after the acceptance of the proposal by the Owner. No bidder may withdraw a proposal within thirty (30) days after the date set for opening bids.

Project Bonding: The successful bidder shall be required to furnish a Contractor's Performance and Labor and Material Payment Bond on an approved AIA form in an amount equal to one hundred percent (100%) of the contract price. The bonds are to be issued by responsible surety, approved by the Owner, and shall guarantee the faithful performance of the contract and the terms and conditions therein contained and shall guarantee the prompt payment for and of all materials and protect and save harmless the Owner from all claims and damages of any kind caused by the operation of the Contractor, and shall guarantee the work contracted for a period of one (1) year from the date of final acceptance of the improvements by the Owner.

Sales Tax: The said project is a tax exempt project. The Owner will issue exemption certificates from the Iowa Department of Revenue, as specified in the 701 Iowa Administrative Code, Chapter 19, Rule 19.12. These certificates shall be used by the successful bidder when purchasing materials for the completion of the project.

Bid Filing: All bids must be filed at the Office of the City Clerk, Riverside City Hall, located at 60 Greene Street, Riverside, Iowa, on or before 11:00AM local time, October 10, 2024. Bids received after this time will not be accepted.

Bid Opening: Bids will be opened and publicly read aloud immediately after the specified closing time.

Notice of Public Hearing and Award of Contract: Notice is hereby given that the Riverside City Council will meet in the designated Council Chambers, on October 21, 2024 at 6:00 PM local time, at which time and place a hearing will be held on the proposed drawings, specifications, form of contract, and estimate of cost for the Downtown Revitalization Project. Any interested party may appear to be heard. At the said time and place, the City Council shall also receive and consider bids for said construction. Award of contract is subject to the requirements of the Iowa Economic Development Authority and is contingent upon completion of a federally required environmental review. The City of Riverside shall use its best efforts to conclude the environmental review expeditiously.

Progress Payments: Payment to the Contractor will be made in monthly estimates and one final payment. Monthly estimates will be equivalent to ninety-five percent (95%) of the contract value of the work completed during the preceding calendar month. Such payments will in no way be construed as an act of acceptance for any of the work partially or totally completed.

Final Payment: Final payment to Contractor will be made no earlier than forty-five (45) days from and after final acceptance of work by the Owner, subject to the contract conditions and in accordance with the provisions of Iowa Code chapters 26 and 573.

Source of Funding: Payment of the cost of said project will be made in cash used for said purposes. The City of Riverside has received a Community Development Block Grant that will be used for partial funding of the project.

Prevailing Wages: Pursuant to the requirements of that grant, Davis-Bacon wage rates are to be used on this project. Current wage rates were inserted in this specification and it is the Contractor's responsibility to make sure that they are using the most current rates at the time of bid opening. Wage rates should be reviewed prior to submitting a proposal on the day of the bid opening.

Other Project Requirements: Also pursuant to that grant, this project is subject to the requirements of the National Park Service, Secretary of the Interior's Standards for the Treatment of Historic Properties and is subject to review by the Iowa State Historic Preservation Office (SHPO) and the Iowa Economic Development Authority.

Project Construction Schedule: The work under the contract shall commence on or before the date specified in the written 'Notice to Proceed' or in lieu of the notice to proceed, the execution of the contract for construction, and shall be Substantially Completed on or before October 1st, 2025 and fully completed and ready for acceptance no later than October 31st, 2025.

HUD Section 3 Language for Procurement Documents and Contracts:

- A. The work to be performed under this contract is subject to the requirements of Section 3 of the Housing and Urban Development Act of 1968, as amended, 12 U.S.C. 1701u (Section 3). The purpose of Section 3 is to ensure that employment and other economic opportunities generated by HUD assistance or HUD-assisted projects covered by Section 2, shall, to the greatest extent feasible, be directed to low-and very low-income persons, particularly persons who are recipients of HUD assistance for housing.
- B. The parties to this contract agree to comply with HUD's regulations in 24 CFR part 75, which implements Section 3. As evidenced by their execution of this contract, the parties to this contract certify that they are under no contractual or other impediment that would prevent them from complying with the part 75 regulations.
- C. The contractor agrees to post copies of a notice advising workers of the Contractor's commitments under Section 3 in conspicuous places at the work site where both employees and applicants for training and employment positions can see the notice. The notice shall describe the Section 3 preference, shall set forth minimum number and job titles subject to hire, availability of apprenticeship and training positions, the qualifications for each; and the name and location of the person(s) taking applications for each of the positions; and the anticipated date the work shall begin.
- D. The contractor agrees to provide written notice of employment and contracting opportunities to all known Section 3 Workers and Section 3 Businesses.
- E. The contractor agrees to employ, to the greatest extent feasible, Section 3 workers or provide written justification to the recipient that is consistent with 24 CFR Part 75, describing why it was unable to meet minimum numerical Section 3 Worker hours goals, despite its efforts to comply with the provisions of this clause.

- F. The contractor agrees to maintain records documenting Section 3 Workers that were hired to work on previous Section 3 covered projects or activities that were retained by the contractor for subsequent Section 3 covered projects or activities.
- G. The contractor agrees to post contract and job opportunities to the Opportunity Portal and will check the Business Registry for businesses located in the project area.
- H. The contractor agrees to include compliance with Section 3 requirements in every subcontract for Section 3 projects as defined in 24 CFR part 75, and agrees to take appropriate action, as provided in an applicable provision of the subcontract upon a finding that the subcontractor is in violation of the regulations in 24 CFR part 75. The contractor will not subcontract with any subcontractor where the contractor has notice or knowledge that the subcontractor has been found in violation of the regulations in 24 CFR part 75.
- I. The contractor will certify that any vacant employment positions, including training positions, that are filled (1) after the contractor is selected but before the contract is executed, and (2) with persons other than those to whom the regulations of 24 CFR part 75 require employment opportunities to be directed, were not filled to circumvent the contractor's obligations under 24 CFR part 75.
- J. The contractor will certify that they have followed prioritization of effort in 24 CFR part 75.19 for all employment and training opportunities. The contractor will further certify that it meets or exceeds the applicable Section 3 benchmarks, defined in 24 CFR part 75.23, and if not, shall describe in detail the qualitative efforts it has taken to pursue low- and very low-income persons for economic opportunities.
- K. Noncompliance with HUD's regulations in 24 CFR part 75 may result in sanctions, termination of this contract for default, and debarment or suspension from future HUD assisted contracts.

Section 3 Business Concerns are encouraged to respond to this proposal. A Section 3 Business Concern is one that satisfies one of the following requirements:

- 1. It is at least 51 percent owned and controlled by low- or very low-income persons;
- 2. Over 75 percent of the labor hours performed for the business over the prior three-month period are performed by Section 3 Workers*; or
- 3. It is a business at least 51 percent owned and controlled by current public housing residents or residents who currently live in Section 8-assisted housing.

*A Section 3 Worker is defined as any worker who currently fits or when hired within the past five years fit at least one of the following categories, as documented:

- 1. The worker's income for the previous or annualized calendar year is below the applicable income limit established by HUD;
- 2. The worker is employed by a Section 3 business concern; or
- 3. The worker is a YouthBuild participant

Businesses that believe they meet the Section 3 criteria are encouraged to register as a Section 3 Business through HUD's website: <https://portalapps.hud.gov/Sec3BusReg/BRegistry/RegisterBusiness>

Build America, Buy America Procurement Bid Language:

This agreement is for services related to a project that is subject to the Build America, Buy America Act (BABA) requirements under Title IX of the Infrastructure Investment and Jobs Act ("IIJA"), Pub. L. 117-58. Absent an approved waiver, all iron, steel, manufactured products, and construction materials used in this project must be produced in the United States, as further outlined by the Office of Management and Budget's Memorandum M-24-02, Implementation Guidance on Application of Buy America Preference in Federal Financial Assistance Programs for Infrastructure.

Contractor shall include Manufacturer's Certification for BABA requirements for all BABA-covered items to be incorporated into the infrastructure project. Contractor shall comply with BABA requirements, including coordination with manufacturers, distributors, and suppliers to correct deficiencies in any BABA documentation. For any change orders, Contractor shall provide BABA documentation for any new products or materials required by the change.

Contractor shall designate the responsible parties for determining the final classifications for all project items.

The Owner hereby reserves the right to reject any or all bids and to waive informalities and irregularities and to accept the lowest responsive and responsible bid.

Published upon order of the Riverside City Council

Becky LaRoche
City Clerk

By _____

Attest: _____

CITY of RIVERSIDE FUND BALANCES 8-31-2024

FUND	NAME	BALANCE	RESERVES (3 MONTHS)	AVAILABLE
001	GENERAL	\$ 214,578.87	\$ (164,094.00)	
002	FIRE	\$ 158,087.11	\$ (158,087.11)	\$ 50,484.87
110	R.USE	\$ 114,257.05		\$ -
121	LOST	\$ 77,418.83	\$ -	\$ 114,257.05
125	TIF	\$ 0.42	\$ (0.42)	\$ 77,418.83
145	CASINO	\$ 1,011,208.63	\$ -	\$ -
301	CAP PRO	\$ 665,199.49		\$ 1,011,208.63
302	CB FUNDS	\$ 1,375,765.01	\$ (1,375,765.01)	\$ 665,199.49
600	WATER	\$ 100,743.10	\$ (84,688.17)	\$ -
610	SEWER	\$ 496,446.83	\$ (100,344.00)	\$ 16,054.93
680	STORM	\$ 4,858.54	\$ -	\$ 396,102.83
	TOTAL	\$ 4,218,563.88	\$ (1,882,978.71)	\$ 4,858.54
				\$ 2,335,585.17
POOLED CASH BALANCE		6/30/2024		
COMM. BUILDING SET A SIDE				
SAV	67928	\$ 1,381,665.01	INTEREST RATE	
TOTAL	302 FUND	\$ 1,381,665.01	5.24%	
CHECK	35378	\$ 116,259.12	2.40%	
MM	67545	\$ 2,720,639.75	5.24%	
HILLS	2656940	\$ -	0.25%	
	TOTAL	\$ 4,218,563.88		
	LESS RESERVES	\$ (1,882,978.71)		
	LIQUID CASH	\$ 2,335,585.17	8/31/2024	

(48)

CITY OF RIVERSIDE
 MTD TREASURERS REPORT
 AS OF: AUGUST 31ST, 2024

FUND	BEGINNING CASH BALANCE	M-T-D REVENUES	M-T-D EXPENSES	CASH BASIS BALANCE	NET CHANGE OTHER ASSETS	NET CHANGE LIABILITIES	ACCRUAL ENDING CASH BALANCE
001-GENERAL FUND	248,402.20	22,043.50	54,698.04	215,747.66	0.00	(1,168.79)	214,578.87
002-FIRE DEPARTMENT	165,298.02	899.84	8,110.75	158,087.11	0.00	0.00	158,087.11
110-ROAD USE TAX	104,158.87	11,132.30	1,034.12	114,257.05	0.00	0.00	114,257.05
121-LOCAL OPTION SALES TAX	63,163.42	14,255.41	0.00	77,418.83	0.00	0.00	77,418.83
125-TIF	0.00	0.42	0.00	0.42	0.00	0.00	0.42
145-CASINO REVENUE FUND	994,061.46	54,644.31	37,497.14	1,011,208.63	0.00	0.00	1,011,208.63
301-CAPITAL PROJECTS	706,293.51	0.00	41,094.02	665,199.49	0.00	0.00	665,199.49
302-COMMUNITY CENTER FUNDS	1,375,682.86	5,982.15	5,900.00	1,375,765.01	0.00	0.00	1,375,765.01
600-WATER FUND	91,598.36	37,374.13	28,229.39	100,743.10	0.00	0.00	100,743.10
610-SEWER FUND	493,197.54	36,750.80	33,501.51	496,446.83	0.00	0.00	496,446.83
680-STORM WATER	3,260.03	1,598.51	0.00	4,858.54	0.00	0.00	4,858.54
GRAND TOTAL	4,245,116.27	184,681.37	210,064.97	4,219,732.67	0.00	(1,168.79)	4,218,563.88

*** END OF REPORT ***

CITY OF RIVERSIDE
 POOLED CASH REPORT (FUND 999)
 AS OF: AUGUST 31ST, 2024

FUND	ACCOUNT#	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE
<u>CLAIM ON CASH</u>					
001-1110		CHECKING ACCT-GENERAL FUND	248,402.20 (33,823.33)	214,578.87
002-1110		CHECKING ACCT-FIRE DEP.	165,298.02 (7,210.91)	158,087.11
110-1110		CHECKING ACCT-ROAD USE TAX	104,158.87	10,098.18	114,257.05
121-1110		CHECKING ACCT-LOST	63,163.42	14,255.41	77,418.83
125-1110		CHECKING ACCT-TIF	0.00	0.42	0.42
145-1110		CHECKING ACCT-CASINO REVENUE	994,061.46	17,147.17	1,011,208.63
301-1110		CHECKING ACCT-CAP PROJECTS	706,293.51 (41,094.02)	665,199.49
302-1110		COMMUNITY CENTER FUNDS	1,375,682.86	82.15	1,375,765.01
600-1110		CHECKING ACCT-WATER	91,598.36	9,144.74	100,743.10
610-1110		CHECKING ACCT-SEWER	493,197.54	3,249.29	496,446.83
680-1110		CHECKING ACCT-STORM WATER	<u>3,260.03</u>	<u>1,598.51</u>	<u>4,858.54</u>
TOTAL CLAIM ON CASH			4,245,116.27 (26,552.39)	4,218,563.88
			=====	=====	=====

CASH IN BANK - POOLED CASH

999-1110		CASH IN BANK #35378	160,546.08 (44,286.96)	116,259.12
999-1112		MONEY MARKET #67545	2,660,488.90	60,150.85	2,720,639.75
999-1114		HILLS BANK #2656940	48,398.43 (48,398.43)	0.00
999-1115		COMM CENTER FUND #67928	<u>1,375,682.86</u>	<u>5,982.15</u>	<u>1,381,665.01</u>
SUBTOTAL CASH IN BANK - POOLED CASH			4,245,116.27 (26,552.39)	4,218,563.88

WAGES PAYABLE

999-2010		WAGES PAYABLE	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
SUBTOTAL WAGES PAYABLE			<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

TOTAL CASH IN BANK - POOLED CASH			4,245,116.27 (26,552.39)	4,218,563.88
			=====	=====	=====

DUE TO OTHER FUNDS - POOLED CASH

999-2100		DUE TO OTHER FUNDS	<u>4,245,116.27</u> (<u>26,552.39)</u>	<u>4,218,563.88</u>
TOTAL DUE TO OTHER FUNDS			4,245,116.27 (26,552.39)	4,218,563.88
			=====	=====	=====

DATES: 8/01/2024 THRU 8/30/2024

	NUMBER#	TOTAL ARREARS	TOTAL CURRENT	TOTAL BALANCE	ACTIVE ACCOUNT RECONCILIATION
ACTIVE ACCOUNTS:	556	2,198.39	80,378.77	82,577.16	NEW ACCOUNTS: 4
DISCONNECTED ACCTS:	3	0.00	90.09	90.09	DISCONNECT--NO TRF: 3
FINALED ACCOUNTS:	42	3,105.31		3,105.31	DISCONNECT--TRANSFER: 0
INACTIVE ACCOUNTS:	1,880	0.00		0.00	
GRAND TOTALS	2,481	5,303.70	80,468.86	85,772.56	

****CALCULATION SUMMARY****

TOTAL CHARGES:	80,468.86
DEPOSIT RETURNS:	0.00
TOTAL CURRENT:	80,468.86

===== SERVICE CATEGORY TOTALS =====

CATEGORY	NUMBER	TOTAL NET	FUEL-ADJ	TOTAL TAX	TAXABLE	BILLED CONSUMPTION	UNBILLED CONSUMPTION	TOTAL CONSUMPTION
AS ANIMAL SHELTER	36	78.00	0.00	0.00	0.00			
GAR GARBAGE	776	7,401.50	0.00	0.00	0.00			
STW STORM WATER	545	1,635.00	0.00	0.00	0.00			
SWR SEWER	539	34,053.28	0.00	1,346.83	19,240.51	3858,887.0000		3858,887.0000
WTR WATER	549	33,978.27	0.00	1,975.98	32,933.45	3938,494.0000		3938,494.0000
TOTALS		77,146.05	0.00	3,322.81	52,173.96			

===== REVENUE CODE TOTALS =====

R/C DESCRIPTION	G/L ACCOUNT#	AMOUNT
SERVICES:		
100-WATER	600-4-810-1-4500	33,978.27
200-SEWER	610-4-815-1-4500	34,053.28
300-GARBAGE	001-4-950-1-4504	7,401.50
400-ANIMAL SHELTER DONATION	001-4-950-2-4700	78.00
450-STORM WATER FEE	680-4-950-4-4504	1,635.00
TAX:		
190-WATER EXCISE TAX	600-4-810-1-4560	1,975.98
290-SEWER TAX	610-4-815-4-4560	1,346.83
R/C TOTALS		80,468.86

===== RATE TABLE TOTALS =====

CAT CODE	TBL DESCRIPTION	SCHED	NO#	TOTAL NET	FUEL-ADJ	TOTAL TAX	TAXABLE	CONSUMPTION	MLT.
AS 400	A10 ANIMAL SHELTER	A10	3	30.00	0.00	0.00	0.00		
AS 400	AS1 ANIMAL SHELTER	AS1	28	28.00	0.00	0.00	0.00		
AS 400	AS2 ANIMAL SHELTER	AS2	1	2.00	0.00	0.00	0.00		
AS 400	AS3 ANIMAL SHELTER	AS3	1	3.00	0.00	0.00	0.00		
AS 400	AS5 ANIMAL SHELTER	AS5	3	15.00	0.00	0.00	0.00		
GAR 300	G02 GARBAGE- 35 GAL	G02	101	1,767.50	0.00	0.00	0.00		

BOOK:

===== R A T E T A B L E T O T A L S =====

** (CONTINUED) **

CAT CODE	TBL DESCRIPTION	SCHED	NO#	TOTAL NET	FUEL-ADJ	TOTAL TAX	TAXABLE	CONSUMPTION	MLT.
GAR 300	G03 GARBAGE - 65 GAL	G03	286	5,577.00	0.00	0.00	0.00		
GAR 300	G04 GARBAGE - XTRA CART	G04	4	57.00	0.00	0.00	0.00		
GAR 300	R01 RECYCLING 65 GAL	R01	335	0.00	0.00	0.00	0.00		
GAR 300	R02 RECYCLING 95 GAL	R02	50	0.00	0.00	0.00	0.00		
STW 450	ST1 STORM WATER FEE	ST1	545	1,635.00	0.00	0.00	0.00		
SWR 200	S01 SEWER-RESIDENTIAL	S01	483	14,534.07	0.00	0.00	0.00	1,456,352.0000	
SWR 200	S03 SEWER-COM, IND, GOV	S03	47	19,122.89	0.00	1,332.61	19,037.31	2,397,389.0000	
SWR 200	S04 SEWER-RES SEWER ONLY	S04	4	140.00	0.00	0.00	0.00		
SWR 200	S06 SEWER - 150% RATE	S06	1	53.12	0.00	0.00	0.00	3,902.0000	
SWR 200	S07 SEWER -COM O/S CITY	S07	3	180.00	0.00	12.60	180.00		
SWR 200	S08 SEWER-COM, O/S METER	S08	1	23.20	0.00	1.62	23.20	1,244.0000	
WTR 100	W01 WATER	W01	530	32,788.87	0.00	1,962.17	32,703.29	3,731,506.0000	
WTR 100	W02 WATER - OUTSIDE CITY	W02	2	151.39	0.00	9.09	151.39	12,821.0000	
WTR 100	W03 WATER - 2ND METER	W03	6	78.77	0.00	4.72	78.77	1,128.0000	
WTR 100	W05 NO CHARGE	W05	6	0.00	0.00	0.00	0.00	59,613.0000	
WTR 100	WLO WATER - ACC CONS LOW	WLO	3	0.00	0.00	0.00	0.00		
WTR 100	W04 WATER NO TAX	W04	2	959.24	0.00	0.00	0.00	133,426.0000	
TOTALS				77,146.05	0.00	3,322.81	52,173.96		

===== M E T E R G R O U P T O T A L S =====

CODE	DESCRIPTION	BILLED CONSUMPTION	UNBILLED CONSUMPTION	TOTAL CONSUMPTION	DEMAND CONSUMPTION
W	WATER	3,938,494.0000	0.000	3,938,494.0000	

===== R E F U N D E D D E P O S I T T O T A L S =====

CODE	DESCRIPTION	NUMBER	AMOUNT
DEPOSIT TOTALS		0	0.00

DATES: 8/01/2024 THRU 8/30/2024

BOOK:

===== CUSTOMER CLASS TOTALS =====

CLASS	SERV RATE	DESCRIPTION	NUMBER	TOTAL NET	FUEL-ADJ	TAXABLE	TOTAL TAX	CONSUMPTION
CIT	WTR 100 W05	NO CHARGE	4	0.00	0.00	0.00	0.00	42,805.0000
** CLASS TOTAL **			CIT	0.00	0.00	0.00	0.00	42,805.0000
COM	AS 400 AS1	ANIMAL SHELTER	1	1.00	0.00	0.00	0.00	
COM	GAR 300 G02	GARBAGE- 35 GAL	2	35.00	0.00	0.00	0.00	
COM	GAR 300 G03	GARBAGE - 65 GAL	4	78.00	0.00	0.00	0.00	
COM	GAR 300 R01	RECYCLING 65 GAL	6	0.00	0.00	0.00	0.00	
COM	GAR 300 R02	RECYCLING 95 GAL	1	0.00	0.00	0.00	0.00	
** CATEGORY TOTAL **			GAR	113.00	0.00	0.00	0.00	
COM	STW 450 ST1	STORM WATER FEE	51	153.00	0.00	0.00	0.00	
COM	SWR 200 S01	SEWER-RESIDENTIAL	6	398.24	0.00	0.00	0.00	54,374.0000
COM	SWR 200 S03	SEWER-COM, IND, GOV	43	19,023.40	0.00	19,023.40	1,331.64	2,388,805.0000
COM	SWR 200 S07	SEWER -COM O/S CITY	3	180.00	0.00	180.00	12.60	
COM	SWR 200 S08	SEWER-COM, O/S METER	1	23.20	0.00	23.20	1.62	1,244.0000
** CATEGORY TOTAL **			SWR	19,624.84	0.00	19,226.60	1,345.86	2,444,423.0000
COM	WTR 100 W01	WATER	48	18,528.48	0.00	18,528.48	1,111.68	2,318,765.0000
COM	WTR 100 W02	WATER - OUTSIDE CITY	1	98.27	0.00	98.27	5.90	8,919.0000
COM	WTR 100 W05	NO CHARGE	2	0.00	0.00	0.00	0.00	16,808.0000
COM	WTR 100 WLO	WATER - ACC CONS LOW	2	0.00	0.00	0.00	0.00	
COM	WTR 100 WO4	WATER NO TAX	2	959.24	0.00	0.00	0.00	133,426.0000
** CATEGORY TOTAL **			WTR	19,585.99	0.00	18,626.75	1,117.58	2,477,918.0000
** CLASS TOTAL **			COM	39,477.83	0.00	37,853.35	2,463.44	
GOV	STW 450 ST1	STORM WATER FEE	2	6.00	0.00	0.00	0.00	
GOV	SWR 200 S03	SEWER-COM, IND, GOV	2	33.42	0.00	0.00	0.00	1,571.0000
GOV	WTR 100 W01	WATER	2	33.42	0.00	0.00	0.00	1,571.0000
GOV	WTR 100 WLO	WATER - ACC CONS LOW	1	0.00	0.00	0.00	0.00	
** CATEGORY TOTAL **			WTR	33.42	0.00	0.00	0.00	1,571.0000
** CLASS TOTAL **			GOV	72.84	0.00	0.00	0.00	
NTX	STW 450 ST1	STORM WATER FEE	1	3.00	0.00	0.00	0.00	
NTX	SWR 200 S03	SEWER-COM, IND, GOV	1	52.16	0.00	0.00	0.00	6,694.0000
NTX	WTR 100 W01	WATER	1	52.16	0.00	0.00	0.00	6,694.0000
** CLASS TOTAL **			NTX	107.32	0.00	0.00	0.00	

DATES: 8/01/2024 THRU 8/30/2024

BOOK:

===== CUSTOMER CLASS TOTALS =====

CLASS	SERV	RATE							
CAT	CODE	TABLE	DESCRIPTION	NUMBER	TOTAL NET	FUEL-ADJ	TAXABLE	TOTAL TAX	CONSUMPTION
RES AS	400	A10	ANIMAL SHELTER	3	30.00	0.00	0.00	0.00	
RES AS	400	AS1	ANIMAL SHELTER	27	27.00	0.00	0.00	0.00	
RES AS	400	AS2	ANIMAL SHELTER	1	2.00	0.00	0.00	0.00	
RES AS	400	AS3	ANIMAL SHELTER	1	3.00	0.00	0.00	0.00	
RES AS	400	AS5	ANIMAL SHELTER	3	15.00	0.00	0.00	0.00	
** CATEGORY TOTAL ** AS					77.00	0.00	0.00	0.00	
RES GAR	300	G02	GARBAGE- 35 GAL	99	1,732.50	0.00	0.00	0.00	
RES GAR	300	G03	GARBAGE - 65 GAL	282	5,499.00	0.00	0.00	0.00	
RES GAR	300	G04	GARBAGE - XTRA CART	4	57.00	0.00	0.00	0.00	
RES GAR	300	R01	RECYCLING 65 GAL	329	0.00	0.00	0.00	0.00	
RES GAR	300	R02	RECYCLING 95 GAL	49	0.00	0.00	0.00	0.00	
** CATEGORY TOTAL ** GAR					7,288.50	0.00	0.00	0.00	
RES STW	450	ST1	STORM WATER FEE	491	1,473.00	0.00	0.00	0.00	
RES SWR	200	S01	SEWER-RESIDENTIAL	477	14,135.83	0.00	0.00	0.00	1,401,978.0000
RES SWR	200	S03	SEWER-COM, IND, GOV	1	13.91	0.00	13.91	0.97	319.0000
RES SWR	200	S04	SEWER-RES SEWER ONLY	4	140.00	0.00	0.00	0.00	
RES SWR	200	S06	SEWER - 150% RATE	1	53.12	0.00	0.00	0.00	3,902.0000
** CATEGORY TOTAL ** SWR					14,342.86	0.00	13.91	0.97	1,406,199.0000
RES WTR	100	W01	WATER	479	14,174.81	0.00	14,174.81	850.49	1,404,476.0000
RES WTR	100	W02	WATER - OUTSIDE CITY	1	53.12	0.00	53.12	3.19	3,902.0000
RES WTR	100	W03	WATER - 2ND METER	6	78.77	0.00	78.77	4.72	1,128.0000
** CATEGORY TOTAL ** WTR					14,306.70	0.00	14,306.70	858.40	1,409,506.0000
** CLASS TOTAL ** RES					37,488.06	0.00	14,320.61	859.37	
** GRAND TOTALS **					77,146.05	0.00	52,173.96	3,322.81	

***** REPORT TOTALS *****

==== BOOK CODE TOTALS ====

BOOK:	--CURRENT--	+1 MONTHS	+2 MONTHS	+3 MONTHS	+4 MONTHS	--BALANCE--
01-BOOK 01	333.72	95.59	59.04	0.00	374.34	862.69
02-BOOK 02	424.14	280.69	204.57	0.00	318.68	1228.08
03-BOOK 03	313.44CR	0.00	0.00	0.00	68.87	244.57CR
04-BOOK 04	185.94	0.00	0.00	0.00	1043.69	1229.63
05-BOOK 05	87.98	89.29	0.00	0.00	0.00	177.27
06-BOOK 06	0.00	0.00	0.00	0.00	0.00	0.00
07-BOOK 07	248.75	370.60	0.00	0.00	346.25	965.60
08-BOOK 08	157.45CR	109.87	130.58	95.44	906.56	1085.00
TOTALS	809.64	946.04	394.19	95.44	3058.39	5303.70

ERRORS: 000